

# **REOPENING PLAN FOR ROCKWOOD UNITED METHODIST CHURCH**

**The following plan was approved by the Church Council on 8/21/2020**

**NOTE: SANCTUARY WILL SEAT APPROXIMATELY 300 AND OUR AVERAGE ATTENDANCE IS 40.**

1. Two entry points to be established and all other entrances will be locked. These entry points will be clearly indicated by appropriate signage.
2. Two exits to be established. These will be clearly indicated by appropriate signage.
3. Masks will be required for entry to the Church and will be available if needed
4. All persons will be logged in as they enter and the form will be dated and signed by the Greeter and turned into the church office.
5. All persons will have temperature checked as they enter. Should temperature be above 100 degrees F they will be asked to leave and check with their health care provider.
6. All persons will be advised to have no physical contact (shaking hands/hugging)
7. Hand Sanitizer stations will be located at entry and exits
8. The 18 foot wide pews will have the center 6 feet marked off for no seating. This will allow two 6 foot sections isolated by 6 feet, providing thirty two 6 foot seating sections.
9. Every other pew will be blocked from seating.
10. No congregation singing
11. No choir
12. Those leading the service from the pulpit area will be allowed to remove their mask ONLY while addressing the congregation
13. Special singers (Soloists) will be allowed to remove their mask ONLY while performing
14. Children's Time and Communion will suspended at this time
15. All books and literature will be removed from the pew racks
16. Bulletins will be placed in the pews prior to service
17. Custodian will clean all surfaces with disinfectant prior to each service
18. Bath Rooms will be cleaned by Custodian prior to each service
19. In the event of problems with the Sanctuary the Fellowship Hall will be used for services
20. All other use of the facility except for Wednesday night Bible Study (attendance is less than 10) has been suspended until further notice.
21. The plan will be sent to all members of the church prior to first service and a copy will be posted at the entries to the church
22. In the event a person attending the service is diagnosed with COVID 19 they will ensure the church is notified at which time a copy of the attendance sheet will be sent to the DS/Bishop and the Roane County Health Department will be contacted and a copy of the log in form(s) will be provided. Messages will be sent out to all in attendance via a variety of methods, including phone calls, a message on the church Facebook back and website, and emails.

23. Offering to be counted by Treasurer and Chair of Finance Committee utilizing gloves and other appropriate protection equipment.

24. If our attendance goes over the maximum safe amount, we will direct others to watch the service via our Facebook Livestream.

Signage will be placed on entrances, exits, bathrooms, and any other place that seems appropriate indicating ways to prevent spread of COVID-19.